



**The MCST Plan No 3635**  
 59A Meyer Road, #01-15  
 The Seafront on Meyer  
 Singapore 437979  
 Tel: 6570 6335; Fax: 6570 6337

**Personal Data Protection ACT (PDPA) Compliance**  
 By providing the information contained in this form, you agree and consent to Management and its authorised representatives and/or Managing Agent collecting, using and sharing the information within the context of this application

**FORM 007**

**APPLICATION FOR USE OF THE LIFT**

We, \_\_\_\_\_ of Block/Unit no. \_\_\_\_\_,  
 (*Name of Resident / Contact Number*)

wish to apply for the use of the lift to transport goods, renovation materials, etc from  
 \_\_\_\_\_ (Level) to \_\_\_\_\_ (Level).

Please tick  relevant box

- 1. Moving of goods, equipment, etc. into building
- 2. Moving of goods, equipment, renovation debris out of building
- 3. Moving of goods, equipment, etc from one floor to another
- 4. Bringing in material for renovation
- 5. Others: \_\_\_\_\_

Name of mover/renovation contractor(s) (if applicable) \_\_\_\_\_

Date & Time Lift Required (from) \_\_\_\_\_ to \_\_\_\_\_

**Payment Details:**

Lift Padding Fee : S\$50.00 (non-refundable) Cash / Cheque No: \_\_\_\_\_  
 Note : 1. All cheque payment should be made payable to "MCST Plan No 3635" .  
 2. Post-dated cheques are not acceptable.

**Undertaking by Resident**

I confirm that I have read and will abide by the Renovation Rules as contained in the Resident Guide Book or any changes thereafter as determined by the Management.  
 Protection of the Lifts & Lobbies Floors and Walls are to be provided by the Residents / Contractors

**We also agree to abide by all the terms and conditions stated overleaf**

\_\_\_\_\_  
 Authorised Signature of Resident

\_\_\_\_\_  
 Date

**FOR OFFICIAL USE**

Acknowledgement / Receipt No: \_\_\_\_\_ Date of Issue: \_\_\_\_\_

\_\_\_\_\_  
 Name Of Approving Officer

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date:

## FORM 007

### **CONDITIONS**

1. The resident(s) shall pay for all the works.
2. The resident(s) shall be required to obtain the Management's acknowledgement before carrying out the A&A works.
3. The resident(s) shall be held liable for any damages to the common property fittings and/or fixtures caused, as a result of their usage of the lift.
4. All appointed contractors shall only park their vehicles at designated areas by the Management.
5. There shall be no booking of lifts after office hours.
6. All bookings shall be made by the resident(s).
7. All bookings shall be based on first-come-first-serve basis.
8. The maximum booking shall be two (2) hours per day per unit.